Starting July 1, the Meal Benefits Application, also known as the Free & Reduced Lunch application, for 2020-2021 is now available on the Parent Campus Portal. Parents can use this portal feature instead of the paper version to complete this application for all children at once. The tool submits the form electronically to the school, and once it's processed you receive a notification of the of your child's benefit status on the portal as well. Applications need to be submitted before school begins, but you don't have to wait. The application is open now.

Below are the steps to complete the Meals Benefit Application on the Parent Portal.

Log into the parent portal at <u>https://mocloud1.infinitecampus.org/campus/portal/parents/allen.jsp</u> or from the link on the school website.

If you do not know your username or password, please email dmcglynn@allenvillageschool.com

On the Parent Portal:

- Click on the "Menu" (3 Bars) in the Upper Left Corner
- Choose the "More" option
- Click on "Meal Benefits"
- Click on the blue link to begin the application. You will need to create a Electronic Signature PIN the first time that you use the application.
- Follow the online instructions through the application. If you want more detailed instructions, you can find them at <u>https://content.infinitecampus.com/sis/latest/documentation/meal-benefits-applicationportal/</u>
- Click submit when complete

Please email dmcglynn@allenvillageschool.com if you have any questions during the application process or would like to receive a paper application by email.